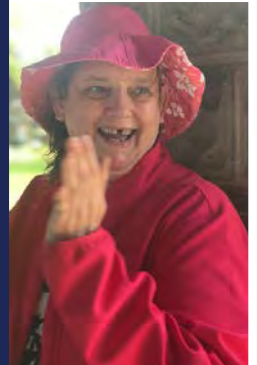




Bruce Peninsula Association for
COMMUNITY LIVING
 2019-2020
 Annual Report



ABOUT US



OUR MISSION

Bruce Peninsula Association for Community Living Promotes People participating and contributing fully in their community and becoming all they can be.

OUR VALUE STATEMENTS

Mutual Respect

I want to be treated well and I will be kind to others. We play together, we work hard together and we help each other.

Trust

We need to be honest with each other. Trust has to be earned.

Tolerant/Non-Judgmental Informed Choices

Support me in making choices about my life.

Flexibility and Responsiveness

My needs may change at different times in my life.

Consistency and Stability

I can count on my worker.

Fairness

I want to be treated fairly and I will advocate to be sure that even those who do not have a voice will be treated fairly also.

Commitment

I want to do my best.

Ownership

I am responsible for my own decisions.

Community Inclusion

Taking part in things I enjoy is important to me. I will work to help the community look at making facilities accessible and be aware of the contributions I can make.

Lifelong Learning, Risk and Opportunity

I want to learn and try new things.



Message from The Co-Presidents

Ross Davidson & Judith Larkin

The 'elephant in the room' at this time of writing is the elephant in all of our rooms, the pandemic. Each of our members, each of our staff, each of our management team and each of the people we serve have been greatly impacted in their freedom, habits, and opportunities as we have all experienced lockdown and social distancing. Nothing has been easy for any of us. However, I am happy to report that while our road to date has been difficult, that road has been relatively smooth. That smoothness has come through the extraordinary time commitments and thoughtful planning, adapting, and re-planning that the management team has been able to give us. That smoothness has been wrought by the commitment of staff willing to take on extra work and work creatively with the people we serve as our community participation options have necessarily been curtailed through this period. Congratulations, and thanks to each of you.

As we reflect on the Board's focus this past year, the themes are the same as ever but the focus changes. In general the Board works to manage risk for the agency and to steer direction of service.

We are now more than a full year into our Strategic Plan. As you know each year the Board negotiates with our Management about what parts of the Strategic Plan to put into operation and focus. Our theme areas are Personal Empowerment, Collaboration with family and friends, Building Community Partnerships and Strengthening through Learning, Innovation and Flexibility.

From a Board perspective we have focused on modernizing our housing options and our community presence, financial management and oversight.

The Gould St. group home has been sold as has our office building on the main street of Warton. While we lease-back space there in the meantime

from the new owner, there has been much work on developing a new space that will serve three functions for people supported and staff. We have a building site and are working on design and partnerships. The goal will be to build a two story building that will offer administration and Board space in one wing of the first story and community animation/participation staging space in the other wing. The second floor will consist of a series of one bedroom apartments to house people we serve as well as a staff apartment. Bruce County housing is partnering with us on designating our housing units as 'affordable'. Environmental studies and soils engineering have been completed and the building design phase is in full bloom. We are excited!

We have good news to report on our capital assets. While we have just completed our Mary St. four, two-bedroom apartment building and have sold two assets, we are staged to build our new building on a positive balance sheet. We have been able to make repairs to our Berford Street home and re-roof our Berford St. apartments as well as buy a new van. I would also commend the work of the Finance and Audit Committee of the

Board as we have worked to make financial reporting and forecasting more accurate, transparent and easier to understand. Finally, we would commend

the initiative of a fund raising raffle that focuses on food security for some of the people we serve. This is truly as excellent accommodation to a new funding model that

has some of people served purchase our services but with the aim of making and focusing more of our assets on the people we collectively serve.

2019-2020 Board Of Directors



(LEFT TO RIGHT)

DAVE DIEBEL

KELLY DAY

PAT LENSON, TREASURER

DIANE CHAVARIE

JEAN KIRBY

JUDY LARKIN, CO-PRESIDENT

DAVE WADDINGTON, VICE PRESIDENT

ED LAKSMANIS

PAUL SUTTER

ROSS DAVIDSON, CO-PRESIDENT

Message from The Executive Director

Michele Bell

Reflections of the 2019-2020 year through the lens of life three months into a global pandemic has provided the opportunity to reflect and take stock of all our achievements in the last year, as well as provide some insight into how well prepared we are for the future.

It has been four years since I joined the wonderful team at BPACL, and in that four years we have made so many changes. The three years of constant change culminating in the creation of a new strategic plan, in addition to an updated mission statement, meant we were able to focus less on change and more on operationalizing our new strategic plan this past year.

We have made great strides towards achieving the goals we set out for ourselves this year in our operational plan. Following a 5 day Social Role Valorization course, Amber McCartney returned to BPACL and has been sharing her learnings with us at each and every

'All Staff Meeting', sparking discussions on person centered planning and how we can **Empower People Who Use Our Supports** to live their best lives and have valued roles in our community. Two excellent examples of people supported engaging in valued roles in our community were witnessed through the volunteer day with Habitat for Humanity and the opportunity for holiday photos with Santa Claus on the day of the parade in Wiarton. Is there any greater valued role than Santa Claus?

We have been focusing on greater **Collaboration with Family and Friends**; working with Action4Inclusion on youth engagement, putting together the very well attended annual Family BBQ and Family Christmas parties, a new brochure outlining purchase of service offerings with passport funds, and improvements to our website and Facebook page.

We have engaged the services of People Minded Business again this year to continue the work of **Building Community and Partnerships**



through the further exploration of deepening the ties and relationships in our Shared Services agreement with Community Living Owen Sound and Community Living Walkerton. We are excited about opportunities to work together to strengthen our work in all three communities. We have made tremendous strides in the area of **Strengthening Through Learning Innovation and Flexibility**. We were able to create a Communications and Fund Development position this past year that has provided the opportunity to create four beautiful and informative newsletters, continuous updates to our website with a lovely video addition outlining our mission vision and values, regular Facebook updates, and

facilitating our involvement in the Rotary Town Fair, and the Multisport Race. We have implemented many changes in technology to help us to complete our work more effectively and efficiently.

Community Participation created an exciting calendar of events and offerings in all seasons. The variety of offerings was so diverse and covered such a range of interests that allowed people supported to create a rich social calendar, including everything from nature walks to challenging winter hiking to the Grotto, photography, jewelry making, curling, fishing, kayaking, paddle boarding, museum visits, and yoga. Whether one's interests tended to the creative side or the physically

active side, there were no shortages of options for people to get out, learn new skills, engage with others in our community and keep physically active.

It was all round an exciting year of achievements for both the agency and the people that we support. As I reflect on the year, from this pandemic haze, I realize that all the work that we have done in these past four years has put us in a position of strength to weather the current storm. Our Community Participation offerings will only need to be tweaked as we begin to open up. The multitude of calendar offerings can be adjusted to even smaller gatherings of people to really individualize community

engagement. Our work on the technology side, made the transition to remote work administratively easier. There is technology in the homes to facilitate easier communications with families and friends.

Though we did not know it at the time, all the hard work and change that we implemented over these past four year positioned us well in the event of a global pandemic. Despite the hardship and worry that the pandemic has brought, and though I know it is not easy, and we may be a long way from returning to normal, I am confident that BPACL will continue to support people to live their best lives. We are all pretty skilled at adapting and changing and the last four years are proof of that.

The Management Team

Laura Balint
Program Manager

Jeanie Finger
Program Manager

Deb Smith
Compliance/Special Projects

Christi Ronholm
*Communications/
Fund Development*

Cathy Irving
Family Support Program

Amber McCartney
*Supervisor,
Community Participation*

Cara Scheuerman
*Supervisor,
Residential*







“Zooming together since
March 2020”

2019 to 2022

STRATEGIC PLAN



EMPOWER PEOPLE WHO USE SUPPORTS	COLLABORATE WITH FAMILIES AND FRIENDS	BUILD COMMUNITY AND PARTNERSHIPS	STRENGTHEN THROUGH LEARNING, INNOVATION & FLEXIBILITY
 <p>Develop strategies that enable people to live their best lives, achieve their goals and be valued as contributing community members</p>	 <p>Develop opportunities to connect and collaborate with families and friends to build stronger communities.</p>	 <p>Explore ways to create or expand partnerships with other human service organizations to better serve the community</p>	 <p>Develop communication and marketing strategies to enhance awareness and understanding of BPACL and its services.</p>
<p>Further embed person-centred practices in supports and services</p>	<p>Expand opportunities and offerings for people with passport or individualized funding.</p>	<p>Identify and work with community partners to make more entrepreneurship, volunteer and employment options available.</p>	<p>Increase the uptake and use of technology throughout the organization.</p>
<p>Integrate technology into people’s supports to promote safety, inclusion, independence and interdependence.</p>	<p>Facilitate connections between families who may be isolated or needing assistance, and community supports and services.</p>	<p>Collaborate and partner with others in the community to address common priorities.</p>	<p>Develop and implement creative recruitment strategies to strengthen our labour force and enhance supports to people.</p>

SOME ACHIEVEMENTS



**OVER 95
OPTIONS OFFERED
THROUGH THE
COMMUNITY
PARTICIPATION
PROGRAM**

**40 PEOPLE
RESISTERED FOR
COMMUNITY
PARTICIPATION
PROGRAM
OFFERINGS.**

**ENROLLED IN
A COLLEGE
CULINARY
PROGRAM**



**COMPLETED AN
EMPLOYMENT
PROGRAM!**



COMMUNITY ENGAGEMENT



BOWL FOR KIDS SAKE



Rotary
Club of Warton
THE ROTARY FAIR



A TEAM OF 15 BPA CL VOLUNTEERS!

**MONTHLY KARAOKE
MOVIE NIGHTS**



**LIONSHEAD
PUMPKIN TOSS**

**PORT ELGIN
PUMPKIN FEST**



ANNUAL FISHING DERBY



**THE WIARTON
WILLIE FESTIVAL!**



WEEKLY CLASSES



STOMPIN' TOM!

EMPLOYEE SERVICE AWARDS

SHIRLEY HOLLINGSHEAD

25 YEARS OF SERVICE

LAURA BALINT

5 YEARS OF SERVICE

TAYLOR SMITH

5 YEARS OF SERVICE

KAYLA HOLT

5 YEARS OF SERVICE

AMANDA ROUSE


5 YEARS OF SERVICE

KRISTA COOPER

5 YEARS OF SERVICE

GOLDA SNOOK

5 YEARS OF SERVICE



Year End Report for
Bruce Peninsula Association for
Community Living
March 31, 2020

Presented by

Greg Blokland, CPA, CA



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WHAT WE HAVE TODAY

Bruce Peninsula Association for Community Living
March 31, 2020

<u>What we own</u>		<u>What we owe to others</u>	
Cash	\$1,029,873	Amounts owed to suppliers	\$232,081
Money market funds and GIC	24,861	Deferred revenue	294,563
Accounts receivable	70,848	Contributions related to capital assets	907,185
Prepaid expenses	19,898	Debt related to capital assets	327,064
Capital Assets - Land and Building (net)	2,570,750		<hr/>
Historical cost - \$3,848,270			1,760,893
Capital Assets - Automotive equipment (net)	67,694		
Historical cost - \$313,268			
		<u>What we have for our future</u>	
		Unrestricted funds for programs	116,897
		Unrestricted funds for charitable	1,906,134
			<hr/>
			2,023,031
			<hr/>
	<hr/>		\$3,783,924
	\$3,783,924		<hr/>

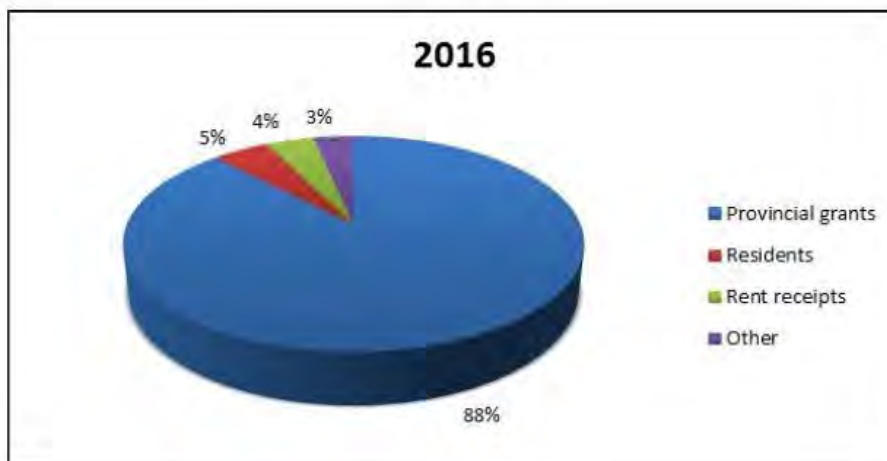
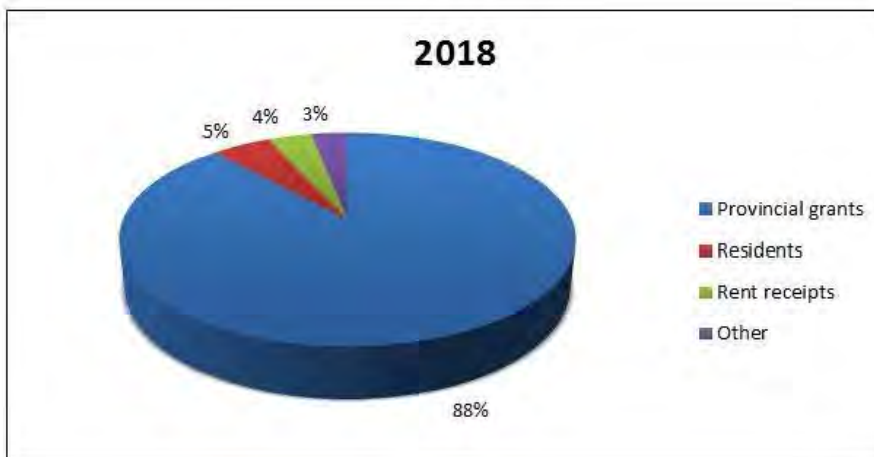
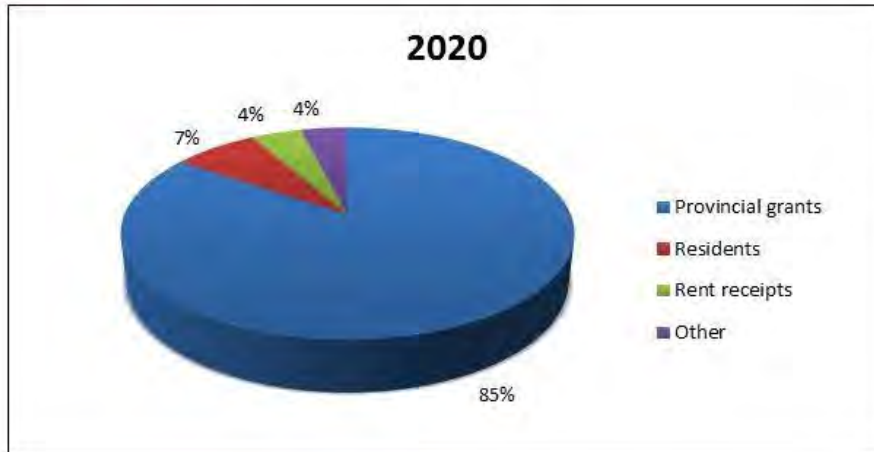
HOW DID WE DO THIS YEAR

Bruce Peninsula Association for Community Living March 31, 2020

How did we do this year?

	<u>2020</u>	<u>2019</u>	<u>2018</u>
<u>Revenue</u>			
Provincial grants	\$2,922,300	\$2,998,336	\$2,772,467
Residents	250,203	154,886	154,195
Amortization of deferred contributions	75,248	75,248	47,183
Rent receipts	146,549	238,048	117,362
Fundraising	16,009	59,623	32,376
Other	46,248	46,035	15,755
	<u>3,456,557</u>	<u>3,572,176</u>	<u>3,139,338</u>
<u>Expenditures</u>			
Salaries and benefits	2,604,029	2,439,092	2,372,810
Allocated administrative/ service co-ordination	245,989	249,889	250,396
Purchased services	216,574	306,053	248,374
Respite	4,530	27,806	5,269
Amortization of capital assets	148,991	146,157	109,994
Other	266,892	237,530	92,716
	<u>3,487,005</u>	<u>3,406,527</u>	<u>3,079,559</u>
Revenue over expenditures before other items	(30,448)	165,649	59,779
<u>Other Items</u>			
Gain (loss) on disposal of capital assets	347,463	212,900	(2,848)
Net revenue over expenditures *	<u>\$317,015</u>	<u>\$378,549</u>	<u>\$56,931</u>
* Consists of:			
Program Surplus	-	-	-
Charitable Surplus	\$317,015	\$378,549	\$56,931

OPERATING REVENUE



OPERATING EXPENSES

